

Request for Reconsideration of a Library Resource

The Board of Trustees of the Worcester County Library has delegated the responsibility for selection and evaluation of library resources to the Library Director, and has established reconsideration procedures to address concerns about those resources. Completion of this form is the first step in those procedures. If you wish to request reconsideration of library resources, please return the completed form to the Library Director, Worcester County Library, 307 N Washington Street, Snow Hill, Maryland 21863. The Director will respond in writing within ten working days. If you are not satisfied with the Director's response, you can request (in writing) a final determination within ten days from the Library Board of Trustees. The Board will consider the written appeal at its next regular meeting and you will receive written notification of the Board's decision within ten working days.

Name _____

Date _____

Address _____

City, State, Zip _____

Phone _____

Do you represent yourself? _____ Organization? _____ If so, which one? _____

1. Resource on which you are commenting:

____ Book ____ Video ____ Display

____ Magazine ____ Library Program ____ Audio Recording

____ Newspaper ____ Electronic information/network (e.g. web site, data base, etc.)

____ Other _____

Title _____

Author/Producer _____

2. What brought this resource to your attention?

3. Have you examined (read, viewed, listened to) the entire resource?

4. What concerns you about the resource? (use other side or additional pages if necessary)

5. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic?